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|  **PGR Skills Audit** |  |

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| --- | --- |
| **Student name** | Click here to enter text. |
| **Main supervisor** | Click here to enter text. |
| **Student ID Number** | Click here to enter text. |
| **School** | Select your School |
| **Date of completion** | Select date  |

**Completion of sections 1 and 2 are compulsory elements of your Research Plan**

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| Section 1: Induction |
| **University Induction Resource**All new and returning PGRs should complete the [University Induction Resource](https://brightspace.hud.ac.uk/d2l/home/307149)  | [ ]  **I have** completed this [ ]  **I have not** completed this  |
| **Central Induction in-person event**Online or on campus | [ ]  **I have** completed this [ ]  **I have not** completed this  |
| **School based or other local induction** | [ ]  **I have** completed this [ ]  **I have not** completed this Please provide further details below:Click here to enter text. |

| Section 2: Key Competencies, Research Skills and TechniquesCross-referenced with Domain A:1, 2 & 3 of Vitae’s Researcher Development Framework |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** | Is evidence required for progression? |
| **Subject knowledge** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Research methods:Theoretical knowledge** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Research methods:practical application** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Data Collection Techniques** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Statistical packages for data analysis knowledge** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Understanding research conduct** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Referencing** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **English Language** **(Oral Skills)** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **English Language****(Written skills)** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Academic Writing Skills** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **General English** **Skills** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **Proof Reading** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |
| **How to avoid plagiarism**  | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. | [ ]  |

| Section 3: Personal Effectiveness and CommunicationCross-referenced with Domain B:1, 2 & 3 of Vitae’s Researcher Development Framework |
| --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Preparation and prioritisation** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Time management** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Presentation Skills**  | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |

| Section 4: Research Environment, Governance and OrganisationCross-referenced with Domain C:1 & 2 of Vitae’s Researcher Development Framework |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Health and Safety** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Ethics, principles and sustainability** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Discipline-specific legal requirements (if applicable)** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **IPR and copyright** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Attribution and co-authorship** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Equality and diversity** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |

| Section 5A: Career Management and Professional DevelopmentCross-referenced with elements of Domain B and Domain D of Vitae’s Researcher Development Framework |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Career management development** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Interview Skills** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **CV Writing** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Using social media for your research** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Teaching** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |

| Section 5B: Postgraduate Career Pathways Tool |
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| **Mandatory for PhD candidates approaching Progression Monitoring 2 – optional for all other PGRs.**The PG Career Pathways tool is a resource to support you with career planning and development. It consists of a survey to help you assess your career ‘readiness’, and a host of varied, interactive tools designed to stimulate thought and discussion around life after your research degree.When you complete and submit the [PG Career Pathways survey](https://forms.office.com/Pages/ResponsePage.aspx?id=2p8utZEGhUW9_FzK4c4YkAe2KyeUwSBAidGvvCD6A-RUOExHOU9aOEdCSDBLVUpCUlVCMktRT0cxViQlQCN0PWcu), you will be sent an advice document tailored to your responses, which will contain detailed guidance, links, and self-help tools to help you progress your career plans. This resource is available to all PGRs. You are encouraged to:* Take the PG Career Pathways survey and read the guidance document you receive.
* Forward the document to your supervisor, then have a short conversation with them about your career plans.

You are welcome to take the PG Career Pathways survey as many times as you wish. You can find more information about this resource on the [**Postgraduate Researcher Hub**](https://hudac.sharepoint.com/sites/S361-INT-PostgraduateResearcherHub/SitePages/Career-Readiness.aspx). |
| **Research Skill Training Needs Analysis** | **Discussed with Supervisor?** | **Development priorities agreed with main supervisor** |
| **PG Career Pathways Guidance Document** | [ ]  Yes[ ]  No | Click here to enter text. |

| Section 6: Knowledge Exchange and Commercial AwarenessCross-referenced with elements of Domain B and Domain D of Vitae’s Researcher Development Framework |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Research strategy** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Project planning and delivery** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Income and funding generation** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Financial management** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Bid writing** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |

| Section 7: Leadership, Networking and Team WorkingCross-referenced with elements of Domain D of Vitae’s Researcher Development Framework |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Managing people** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Supervision** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| **Research collaboration** | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |

| Section 8: Discipline-specific |
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| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| Click here to enter text. | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| Click here to enter text. | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| Click here to enter text. | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| Click here to enter text. | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |
| Click here to enter text. | [ ] No experience [ ]  Some experience[ ]  Very experienced | Click here to enter text. |