|  |  |
| --- | --- |
| **PGR Skills Audit** |  |

****

|  |  |
| --- | --- |
| **Student name** | Click here to enter text. |
| **Main supervisor** | Click here to enter text. |
| **Student ID Number** | Click here to enter text. |
| **School** | Select your School |
| **Date of completion** | Select date |

**Completion of sections 1 and 2 are compulsory elements of your Research Plan**

|  |  |
| --- | --- |
| Section 1: Induction | |
| **University Induction Resource**  All new and returning PGRs should complete the [University Induction Resource](https://brightspace.hud.ac.uk/d2l/home/307149) | **I have** completed this  **I have not** completed this |
| **Central Induction in-person event**  Online or on campus | **I have** completed this  **I have not** completed this |
| **School based or other local induction** | **I have** completed this  **I have not** completed this  Please provide further details below:  Click here to enter text. |

| Section 2: Key Competencies, Research Skills and Techniques Cross-referenced with Domain A:1, 2 & 3 of Vitae’s Researcher Development Framework | | | |
| --- | --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** | Is evidence required for progression? |
| **Subject knowledge** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Research methods: Theoretical knowledge** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Research methods: practical application** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Data Collection Techniques** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Statistical packages for data analysis knowledge** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Understanding research conduct** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Referencing** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **English Language**  **(Oral Skills)** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **English Language**  **(Written skills)** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Academic Writing Skills** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **General English**  **Skills** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **Proof Reading** | No experience  Some experience  Very experienced | Click here to enter text. |  |
| **How to avoid plagiarism** | No experience  Some experience  Very experienced | Click here to enter text. |  |

| Section 3: Personal Effectiveness and Communication Cross-referenced with Domain B:1, 2 & 3 of Vitae’s Researcher Development Framework | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Preparation and prioritisation** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Time management** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Presentation Skills** | No experience  Some experience  Very experienced | Click here to enter text. |

| Section 4: Research Environment, Governance and Organisation Cross-referenced with Domain C:1 & 2 of Vitae’s Researcher Development Framework | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Health and Safety** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Ethics, principles and sustainability** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Discipline-specific legal requirements (if applicable)** | No experience  Some experience  Very experienced | Click here to enter text. |
| **IPR and copyright** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Attribution and co-authorship** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Equality and diversity** | No experience  Some experience  Very experienced | Click here to enter text. |

| Section 5A: Career Management and Professional Development Cross-referenced with elements of Domain B and Domain D of Vitae’s Researcher Development Framework | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Career management development** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Interview Skills** | No experience  Some experience  Very experienced | Click here to enter text. |
| **CV Writing** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Using social media for your research** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Teaching** | No experience  Some experience  Very experienced | Click here to enter text. |

| Section 5B: Postgraduate Career Pathways Tool | | |
| --- | --- | --- |
| **Mandatory for PhD candidates approaching Progression Monitoring 2 – optional for all other PGRs.**  The PG Career Pathways tool is a resource to support you with career planning and development. It consists of a survey to help you assess your career ‘readiness’, and a host of varied, interactive tools designed to stimulate thought and discussion around life after your research degree.  When you complete and submit the [PG Career Pathways survey](https://forms.office.com/Pages/ResponsePage.aspx?id=2p8utZEGhUW9_FzK4c4YkAe2KyeUwSBAidGvvCD6A-RUOExHOU9aOEdCSDBLVUpCUlVCMktRT0cxViQlQCN0PWcu), you will be sent an advice document tailored to your responses, which will contain detailed guidance, links, and self-help tools to help you progress your career plans.  This resource is available to all PGRs. You are encouraged to:   * Take the PG Career Pathways survey and read the guidance document you receive. * Forward the document to your supervisor, then have a short conversation with them about your career plans.   You are welcome to take the PG Career Pathways survey as many times as you wish. You can find more information about this resource on the [**Postgraduate Researcher Hub**](https://hudac.sharepoint.com/sites/S361-INT-PostgraduateResearcherHub/SitePages/Career-Readiness.aspx). | | |
| **Research Skill Training Needs Analysis** | **Discussed with Supervisor?** | **Development priorities agreed with main supervisor** |
| **PG Career Pathways Guidance Document** | Yes  No | Click here to enter text. |

| Section 6: Knowledge Exchange and Commercial Awareness Cross-referenced with elements of Domain B and Domain D of Vitae’s Researcher Development Framework | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Research strategy** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Project planning and delivery** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Income and funding generation** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Financial management** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Bid writing** | No experience  Some experience  Very experienced | Click here to enter text. |

| Section 7: Leadership, Networking and Team Working Cross-referenced with elements of Domain D of Vitae’s Researcher Development Framework | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| **Managing people** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Supervision** | No experience  Some experience  Very experienced | Click here to enter text. |
| **Research collaboration** | No experience  Some experience  Very experienced | Click here to enter text. |

| Section 8: Discipline-specific | | |
| --- | --- | --- |
| **Research Skill Training Needs Analysis** | **Where do you feel you are currently in relation to these attributes?** | **Self-assessment & development priorities agreed with main supervisor** |
| Click here to enter text. | No experience  Some experience  Very experienced | Click here to enter text. |
| Click here to enter text. | No experience  Some experience  Very experienced | Click here to enter text. |
| Click here to enter text. | No experience  Some experience  Very experienced | Click here to enter text. |
| Click here to enter text. | No experience  Some experience  Very experienced | Click here to enter text. |
| Click here to enter text. | No experience  Some experience  Very experienced | Click here to enter text. |