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| **SENATE** |
| **09.30am 4 November 2020** |

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| **MINUTES** | |
| **Venue:** | https://hudac.zoom.us/j/65999436484 |
| **Author:** | Mrs Diane Evans, Registry Officer |
| **Present:** | Professor R Cryan (Chair), Professor M Adkins, Professor A Ball, Dr S Bastow, Professor H Bryan, Dr S Burns, Dr B Canavan, Professor N Clear, Professor A Crampton, Professor S Donnelly, Mrs N Firth, Professor M Ginger, Professor P Goswami, Professor J Johnes, Dr M Littler, Professor J Malay, Mr M Mills, Ms N Mushahar, Mr A Opakunle, Professor J Owen-Lynch, Dr A Pettican, Mr K Pilicudale, Mr T Rolls, Professor A Sambell, Professor T Schmidt, Mr K Singh, Professor D Taylor, Professor T Thornton, Professor B Tolchard, Professor R Ward, Dr L Waters, Ms K White |
| **In attendance:** | Dr R Birds, Ms D Evans, Dr J Grainger, Mr T Hosker, Ms A Jones, Mr A Mandebura, Ms S Moss, Professor L Towns-Andrews, |
| **Apologies:** | Professor P Bissell, Professor P Thomas |

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|  | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**  There were no declarations of interest. |  |
| Note: Item 10 of the Agenda was brought forward in proceedings. | | |
|  | **ESTATES BRIEFING**  Members were advised that:   * The Barbara Hepworth Building has won further awards including the Huddersfield Civic Society’s Huddersfield Daily Examiner Readers’ Award for best new building. * Sovereign Design House and The Toast House have now been successfully refurbished. * The Western Campus landscaping project has transformed and improved the aspect of the campus. * The Science building is now one year old and performing well. * UKRRIN T5 project still has a delayed completion date following issues with suppliers. * The Percy Shaw house contract was completed ready for the new academic year. * Conversion of the Technology Building T1 T2 will begin subject to council approval. * Plans for the new Faith Centre will move forward. * Façade and structural works which were due to take place on Joseph Priestley West and the Ramsden Building are still on hold. * A contractor has been appointed to carry out the cooling plant upgrades at Canalside. * Works to the Harold Wilson and Richard Steinitz buildings to provide further accommodation for university staff are continuing. |  |
|  | **MINUTES**  **Resolved**: that the minutes of the meeting held on 24 June 2020 be accepted as a correct record. | SEN\_2020\_06\_24\_M |
|  | **MATTERS ARISING**  There were no matters arising which were not covered elsewhere on the agenda. |  |
|  | **CHAIR’S BUSINESS**  5.1 **Regulations for Higher Doctorates**  Members noted that Chair’s Action had been taken on 03 September 2020 to increase the word limit for higher doctorate summary submissions to 5,000.  5.2 **University KPIs**  Members received a briefing from the Deputy Vice-Chancellor on the performance of the University against KPIs relating to the Strategy Map. Each area had been rated Red, Amber or Green (RAG) depending on performance. The one area currently rated red related to TEF outcomes and discussions were taking place with Schools to improve performance. Eight areas of the strategy map had been ranked green and the rest were ranked amber. Members were alerted to the fact that although the three KPIs for Financial Sustainability were currently RAG rated green or amber, it was expected that it would be challenging to maintain this position during the following academic year due to a range of external factors, particularly the continued issues associated with the global Covid pandemic. |  |
|  | **UNIVERSITY NEWS**  Members were briefed on a range of news from around the University including the following items:   * Huddersfield researchers Dr Hamid Merchant and Dr Syed Shahzad Hasan found that for asthma suffers the benefits of using inhalers far outweighs the risk of contracting coronavirus. * Professor Dame Jane Jiang will lead on a £5.5m research project to create production line nanoscale error sensors. * A £5m + project by Professor Adrian Wood will help to preserve Ethiopia’s coffee and forests for a sustainable future. * Following a grant from the European Regional Development Fund, the University’s Institute of Railway Research (IRR) has launched a £1.8 million project to improve the maintenance of the UK’s railway rolling stock. * Health Education England has selected the University of Huddersfield to be among one of five chosen to run a new blended learning nursing course to address the shortage of nurses. * Professor Jessica Malay has uncovered the lost library of Lady Anne Clifford whilst researching at Oxford’s Bodleian Library. * The University has signed Advance HE’s Race Equality Charter (REC) which helps universities to improve the representation, progression and success of Black Asian and Minority Ethnic (BAME) staff and students. The University aims to apply for a Bronze Award by developing initiatives to improve race equality across the University. * Professor Nick Hardiker in the School of Human and Health Sciences has been selected as a Fellow of the American Academy of Nursing for his work to improve nursing practice and care. * Dr Georgina Blakeley and Dr Vanessa Taylor have been named as National Teaching Fellows by the National Teaching Fellowship Scheme in recognition of being innovative and outstanding teachers. * Harvey Kangley, a mechanical engineering graduate won the Future Innovators category at the Knowledge Transfer Partnerships (KTP) Awards for his work with local firm Associated Utility Supplies. * Dr Xueyang Fang, a music graduate, was conferred by the China Scholarship Council in recognition of her remarkable achievements in music archaeology under the supervision of Professor Rupert Till. * The University, Kirklees Council, The Huddersfield Examiner and the 3M Buckley Innovation Centre unveiled a joint venture which announced the Kirklees Top 100 businesses following the difficult period of the pandemic. * New figures compiled by Government statisticians show the University’s students are among those most likely to gain employment or to go on to further study soon after graduating. A wide range of University courses are at, or near, the top of the table for employability. * The University and national Football League Museum are working together for a museum to be opened at the empty George Hotel in the town centre, which was the birthplace of rugby league. * Dr Bethan Hebberd is pioneering an audio-visual telehealth coaching service to help older people preserve and boost their physical and mental health, drawing on twin disciplines of occupational therapy and physiotherapy. * Dr Sarah Jarvis delivered a keynote session at the first ever International Wounds Week in her new role as Patron of the University’s Skin Research Institute. It was so successful there are plans to arrange another next academic year. * Delroy Beverley, an alumnus of Oxford and Cambridge University Business Schools, has become the newest external member of the University Council. * Huddersfield graduate and former 3M CEO Sir George Buckley has been appointed as the University’s new Chancellor. |  |
| **TO CONSIDER:** | | |
|  | **TERMS OF REFERENCE AND MEMBERSHIP OF SENATE**  **Resolved:** to approve the terms of reference and membership of Senate. | SEN\_2020\_11\_04\_P7 |
|  | **ACADEMIC GOVERNANCE**  **Resolved:** to recommend the Draft Annual Academic Governance Report for consideration by Governance and Membership Committee. | SEN\_2020\_11\_04\_P8 |
|  | **HONORARY AWARDS**  Members were updated on the Honorary Award proposals for 2020 and were reminded that the names of those nominated were to be kept strictly confidential until formally announced by the University.  **Resolved**: to recommend the nominations to Council. |  |
| **TO NOTE:** | | |
|  | **ENROLMENTS AND APPLICATIONS FOR SEPTEMBER 2020**  This item was taken out of sequence.  Members were briefed on enrolments and applications for 2020 by the Deputy Vice-Chancellor as follows:   * The current environment remained challenging and enrolments were down by a small percentage compared to last year, however they had been stronger than initially predicted; * The aggregated figures masked the considerable variance in performance across Schools * Looking ahead to September 2021, early indications were that applicants were behaving cautiously. It was therefore essential to make every effort at forthcoming Open Days to present the University in the best possible light. |  |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**   * 1. **National Student Survey (NSS)**   The Pro Vice-Chancellor reminded members that the NSS data, reported under Item 10, was disappointing and action plans were being formulated to address the issues. Bimonthly monitoring of action plans was in place.   * 1. **Teaching Excellence Framework (TEF)**   Further to its previously reported postponement, the next TEF submission was now expected in summer 2021 at the earliest, and there was no further update available for the Subject TEF.   * 1. **Teaching and Learning Task and Finish Group (response to Covid-19)**   The Pro Vice-Chancellor explained that the group had been convened over the summer to ensure efficient and effective delivery of courses from September. She acknowledged the considerable amount of work undertaken and thanked all those involved for their contributions. Members noted that the University was currently holding thousands of face-to- face and online teaching sessions which were going well, although there were challenges ahead. The campus was Covid-secure with track and trace functioning smoothly and the University remained in Tier 1.  13.5 **University Teaching and Learning Committee**  Members noted the summary of the meeting held on:  13.5.123 September 2020 | SEN\_2020\_11\_04\_P11.5 |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**   * 1. **Update on international enrolments & recruitment**   The Pro Vice-Chancellor (International) informed members that international applications had been significantly ahead of the previous year, however fewer applications had been converted. As a consequence, the University international student numbers were lower overall than the previous year, with some deferred to January. Current January application figures were extremely strong compared to the last academic year, although the potential impact of the recent national lockdown was not yet known.   * 1. **Update on World University Rankings (KPI)**   The Pro Vice-Chancellor (International) updated members that the University was making progress on KPIs, last year the Times 500 list included law in the top 200, with others making progress, in particular performing arts was performing strongly and had the potential to rank in the top 20 in the world.   * 1. **Update on international research partnerships**   Members were informed that the University had links with over 70 International funded partnerships across the world, of particular note were partnerships with Harvard and Cambridge.   * 1. **Update on international student experience**   Members noted that there had been an extremely positive increase in Firsts and 2:1 classifications amongst international students last academic year.   * 1. **University International Committee**   Members noted the verbalsummary of the meeting held on 27 October 2020 at which it was agreed tuition fees for EU students for 2021 would be in line with other international students. A Scholarship Programme would also be available to them. |  |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (RESEARCH AND ENTERPRISE)**   * 1. **Research Integrity Annual Statement**   The Pro Vice-Chancellor (Research and Enterprise) updated members that the Research Integrity Annual Statement was now published on the University web site.   * 1. **An update on Preparations for the REF**   Members noted that preparations for the REF were on target and the staff ID process was completed. Over 590 staff members would be submitted to the REF, which was a very significant increase on previous submissions.   * 1. **University Research Committee**   Summary of the meeting held on 09 June 2020   * 1. **Update on R&E KPI performance**   The Pro Vice-Chancellor explained that the Deputy Vice Chancellor had covered KPIs earlier, but the R&E KPI update had been submitted with papers for members’ information. | SEN\_2020\_11\_04\_P13.1  SEN\_2020\_11\_04\_P13.3 |
|  | **SCHOOL BOARD SUMMARIES**  The summaries of the School Boards and several student-related points arising from those meetings were noted.  The SU President informed members that BAME ambassadors would no longer sit on School Boards. The Chair expressed concern about the decision and urged the SU to find new ways to enable BAME ambassadors to work with the University. The SU President reassured Senate that they were working with Schools on new projects to determine the best way for their voice to be heard, and he clarified that SU Officers were sitting on School Boards instead.  The Director of Registry highlighted good practice from the Huddersfield Business School in the form of a videocast made by staff and students concerning tips for studying in a blended learning environment. | SEN\_2020\_11\_04\_P14.1  SEN\_2020\_11\_04\_P14.2  SEN\_2020\_11\_04\_P14.3  Not available  SEN\_2020\_11\_04\_P14.5  SEN\_2020\_11\_04\_P14.6  SEN\_2020\_11\_04\_P14.7  SEN\_2020\_11\_04\_P14.8  SEN\_2020\_11\_04\_P14.9 |
|  | **GRADUATE BOARD SUMMARY**  The summary of the meeting held on 11 August 2020 was noted.  Members received a verbal update from the incoming Dean of the Graduate School outlining the vision for the next stage of the School’s development. | SEN\_2020\_11\_04\_P15 |
|  | **UNIVERSITY COUNCIL MINUTES**  The University Council minutes of 3 July 2020 were noted. | SEN\_2020\_11\_04\_P16 |
|  | **WHISTLEBLOWING REPORT**  The Whistleblowing Report for the period 1 August 2019 to 31 July 2020 was received. | SEN\_2020\_11\_04\_P17 |
| **OTHER BUSINESS** | | |
|  | **ANY OTHER BUSINESS**  18.1 Members were updated that following a recent call for Senate representatives to sit on Council, one academic and two professional services members of Senate had been nominated. As members raised no objections to the nominees, all candidates would be put forward for election.  18.2 The Chair noted to forthcoming retirements of Professors Dave Taylor and Liz Towns-Andrews from their current roles. He offered his thanks for their contributions to Senate and best wishes for their future endeavours. |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES**  **Resolved:** to exclude the following papers or minutes from the public version under Standing order 11.8.  Item 5.2 – Update on University KPIs  Item 9 – Honorary Awards  Item 10 – Applications and Enrolments  Item 13.4 – Update on R&E KPI Performance |  |
|  | **DATES OF NEXT MEETINGS**  10 March 2021 9.30am venue TBC  23 June 2021 9.30am venue TBC |  |